



# Lifesaving Officer

*Surf Life Saving NSW is the state's primary water safety and rescue organisation and one of the largest volunteer movements in the country. We support more than 72,000 members in 129 clubs to serve the community through the provision of beach patrol services, coastal emergency response, training and education, sports and junior development.*

**Do you have sound knowledge and experience of Surf Lifesaving operations? This is a fantastic opportunity for someone to use their knowledge working for Surf Life Saving NSW.**

- Immediate start
- Full time position at our Belrose Headquarters
- This role will enable you to make a difference and support the lifesaving operations of our surf clubs

We currently have an exciting role which requires an organised individual to assist in the coordination and provision of lifesaving programs and resources. In this role you will be coordinating programs, administering lifesaving processes while also reinforcing SLSNSW standing as the 'Peak Body' (authority) for surf lifesaving. Reporting to the Lifesaving Manager, you will be able to work independently but also be a part of this small friendly team.

#### **Essential Experience Required:**

- Demonstrated ability to communicate with various groups both internal and external to the organisation;
- Sound computer skills particularly Microsoft Word, PowerPoint, Excel and Outlook,
- Excellent time management;
- Sound knowledge of Surf Life Saving Gear and Equipment;
- Ability to work both independently and as part of a team.

Relevant Tertiary Qualifications, experience in Project Management is an advantage but not essential for this role.

This is a great opportunity to enjoy working in modern, light filled refurbished offices and be part of a team orientated culture.

The position description for this full time position based at our Belrose headquarters is available on our website [www.surflifesaving.com.au](http://www.surflifesaving.com.au).

If you feel you would be suitable please don't hesitate to apply detailing how you meet the criteria.

**APPLICATIONS CLOSE 13<sup>TH</sup> APRIL, 2012**

To apply please email:  
**Human Resources Manager**  
Surf Life Saving NSW.  
[employment@surflifesaving.com.au](mailto:employment@surflifesaving.com.au)